



POLICY ID	OP-V-03	SUBJECT	VOLUNTEER RETIREMENT POLICY
SECTION	VOLUNTEERS		
EFFECTIVE DATE	APRIL 10, 2021	REVIEW CYCLE	EVERY THREE YEARS
DATE AMENDED	JULY 4, 2023	NEXT REVIEW	SUMMER 2026

Policy

The CCEB appreciates the important role of volunteers to the organization and the need for volunteers to have current, relevant skills and knowledge with respect to the practice of chiropractic in Canada.

The CCEB also acknowledges that practitioners may choose to leave clinical practice in part or in full and as a result may no longer be eligible to participate as a volunteer with the CCEB.

Purpose

To ensure that CCEB volunteers maintain current and relevant practice knowledge and participate in opportunities appropriate to their expertise.

The CCEB recognizes that individuals may leave daily patient treatment for a variety of reasons while continuing to maintain their license to practice and participating in other aspects of the chiropractic profession. Volunteers who have retired from active clinical practice may be permitted to continue to participate in volunteer opportunities with the CCEB in cases where the CCEB recognizes that these volunteers bring both professional experience and wisdom that are beneficial to the examination.

Definitions:

In this policy:

“CCEB” means the Canadian Chiropractic Examining Board.

“CEO” means the Chief Executive Officer (CEO) of the CCEB.

“CCEB volunteers” Canadian Chiropractors registered/licensed to practice in Canada, who are in good and active standing with a Canadian provincial regulatory body; or members of the public serving on the Board of Governors and/or other committees which stipulate public member participation, all of whom have submitted an annual application and satisfied the additional documentation requirements of the CCEB.

Process

1. Volunteers are required to immediately disclose to the CCEB when they have retired from clinical practice.
2. The CCEB will note the volunteer's retirement from clinical practice and their retirement date. The CCEB will also gather information related to the retiree's ongoing volunteer eligibility based on ongoing activities pertaining to the chiropractic profession. This information may include but is not limited to:
 - a. Handling peer assessments
 - b. Expert witness testimony
 - c. Mentoring
 - d. Status of license to practice in Canada
3. The CCEB will review the information submitted to determine whether a volunteer remains eligible to volunteer for the CCEB in spite of having left active clinical practice.
4. Volunteers in full retirement without an active license to practice are eligible to volunteer with the CCEB for maximum of two years following their retirement date.

This policy applies to the volunteers of the CCEB.

Responsibility

Approval: The CEO is responsible for approving this policy and any changes hereto.