



POLICY ID	BP-E-06	SUBJECT	MASK REQUIREMENTS
SECTION	EXAMS		
EFFECTIVE DATE	JANUARY 14, 2022	REVIEW CYCLE	ANNUALLY
DATE AMENDED		NEXT REVIEW	WINTER 2023

Policy

The CCEB is committed to the health and safety of our staff, volunteers, candidates, and exam personnel. In order to provide for a safe working and testing environment for examination participants, the CCEB requires the use of Masks for in-person examination participation.

Purpose

To support the health and safety of the CCEB examination administration participants.

Definitions:

In this policy:

“*Board*” means the Board of Governors of the CCEB.

“*CCEB*” means the Canadian Chiropractic Examining Board.

“*Mask*” means an independent face covering that provides full coverage of the nose and mouth and fits snugly against the sides of the face and chin.

“*PPE*” means personal protective equipment.

Process

1. The CCEB provides non-medical procedure Masks, at no charge, at all in-person exam locations.
2. Visible signage indicating that face coverings are required will be posted at all entrances and exits of the examination facility.
3. All participants including CCEB staff, volunteers, candidates, and site personnel are required to wear a Mask, at all times, while participating in the examination administration and while physically on the examination premises, except when actively eating or drinking.
 - a. During any in-person CCEB examination administration, a surgical/procedure Mask is the minimum PPE required.
4. Examination participants may choose to use enhanced PPE, for example, N-95 style Masks, and/or additional PPE, for example, face shields, at their own expense. Enhanced PPE will not be provided by the CCEB.

5. All examination administration participants are expected to familiarize themselves and utilize proper Mask donning and doffing procedures.
6. The CCEB will make reasonable accommodations to the point of undue hardship on a case-by-case basis for people with disabilities, religious beliefs, and other protected characteristics as required by applicable human rights law.
 - a. Those seeking accommodation must read and complete the Testing Accommodations Policy documentation in full.

Scope

This policy applies to all CCEB examination administration participants including staff, volunteers, candidates, and site personnel.

Approval

The Board is responsible for approving this policy and any changes hereto.

Resources

Testing Accommodations Policy: <https://cceb.ca/docs/Testing-Accommodations-Policy.pdf>

Examination Conduct Policy: <https://cceb.ca/docs/CCEB-Examination-Conduct-Policy.pdf>