

## Candidates – Component A/B

### CCEB examination adaptations in response to the COVID-19 Global Pandemic

We have all done a lot of adapting in the past several months. The CCEB examination is also adapting.

Please read the following to make sure you understand how things have changed.

- **Arrival:**

- **Do not** enter the exam administration building until you are directed to do so.
- Line up **outside** respecting physical distancing/social distancing (minimum 2 metres) until exam personnel greet you and provide entry instructions.
  - Prepare for the elements while waiting outside.
- Arrive early and be prepared to register and proceed to the exam room immediately. You will not be permitted to loiter inside the building. Delaying entry once permitted may result in the exam starting in your absence and jeopardize your ability to participate.
- Candidates are required to respect physical distancing/social distancing of minimum 2 metres during the exam administration.
- No loitering or congregating in or around the exam site is permitted.
- **Do not** bring any valuables, unnecessary or prohibited items to the exam site; there is **NO** secure storage or coat check and your items will not be permitted in the exam room, no exceptions.

- **Sequestering:**

- In order to support multiple exam administrations across the country, a longer sequestering time should be anticipated.
- You will be required to stay in the exam room for a minimum of 1.5 hours from the beginning of the exam. Bathroom breaks are permitted as usual.

- **PPE, cleaning, and screening:**

Donning and doffing procedures – please familiarize yourself with correct donning and doffing procedures. This is a matter of safety. See this example from Alberta: <https://www.albertahealthservices.ca/assets/Infofor/hp/if-hp-ipc-doffing-ppe-poster.pdf>

- Additional signage will be posted at the examination site to assist you in following proper procedures.

Masks are **required at all times** while inside the examination location and during the exam administration:

- During the examination administration you will be required to wear a mask.

- For Component A and B, you are permitted to wear your own mask or face covering provided it meets the local masking bylaw.
- Review local restrictions if you are not familiar with them. See below for the city relevant to you:
- <https://www.calgary.ca/csps/cema/covid19/safety/covid-19-city-of-calgary-mask-bylaw.html>
- <https://www.hamilton.ca/coronavirus/face-coverings-and-masks-by-law>
- <https://www.quebec.ca/en/health/health-issues/a-z/2019-coronavirus/wearing-a-face-covering-in-public-settings-in-the-context-of-the-covid-19-pandemic/>
- If you do not have a mask, the CCEB **will** provide you with a non-medical procedure mask for your examination prior to permitting you to enter the exam site.
- Candidates are permitted to additionally wear a face shield/eye protection or an enhanced face mask (N95) if they choose. These will **not** be supplied by CCEB.
- You may be asked to leave the site, and your exam administration voided, if you purposefully remove your mask while inside the exam site.
- You may move your mask to drink water, but you must immediately recover your mouth and nose afterwards.
- Masks may **only** be removed when you exit the building.
- Should your mask become broken or soiled, please notify exam personnel and they will provide a fresh mask.

#### Gloves:

- Candidates are **not** required to wear gloves but may choose to do so if they wish. These will NOT be provided by the CCEB.

Hand Hygiene will be supported by hand sanitizer in all areas of the exam.

- Hand sanitizing is **required** upon entering and exiting the exam site.
- Candidates should perform proper hand hygiene after using the bathroom.
- Please sanitize regularly.

#### Clothing:

- In an abundance of caution, it is expected that candidates have fresh clothing for the day of the examination and that they change clothes immediately after the examination.

#### Cleaning and Sanitizing

- Site staff will be regularly wiping down contact areas as needed.
- Site staff will be performing regular hand hygiene, wearing masks, and using gloves when distributing candidate material.

Screening questions will be provided in advance as well as posted on the exam door location.

- Candidates should not attend the exam or enter the exam administration if they believe or have reason to believe they may be sick.